

Miss A Lavelle  
Head Teacher BEd (Hons) NPQH

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Deputy Head teacher



The Street  
Mereworth  
Maidstone  
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ME18 5ND

Tel: (01622) 812569

**Mereworth Community Primary School**  
"Lasting learning experiences for life"

Email: [office@mereworth.kent.sch.uk](mailto:office@mereworth.kent.sch.uk)  
[www.mereworth.kent.sch.uk](http://www.mereworth.kent.sch.uk)

## Reopening of schools to all pupils – September 2020

Friday 28<sup>th</sup> August 2020

Dear parents,

We are really looking forward to welcoming all children back to school next week on Wednesday 2<sup>nd</sup> September. We know that you may be feeling anxious about your child returning to school, but please be reassured that we will continue to follow the most up to date advice and protective measures in order to safeguard the health, wellbeing and high quality education of your child. We will be spending time in the first week back helping every child achieve a positive and successful transition back to school and to their new year group, and will do everything we can to make sure they settle quickly and feel confident and happy.

**This letter is designed to give you some key information and reminders:**

### **Communication with staff at the school:**

Parents will not be able to enter the school building and we ask that if you have any information that you would like the Class Teacher or a member of staff to know that you email this either to the school office [office@mereworth.sch.uk](mailto:office@mereworth.sch.uk) or the class teacher email address (these will be operational from Tuesday 1<sup>st</sup> September and will only be accessed between **8am–4pm each school day**).

**The class teacher email addresses are as follows:**

Year R Mrs Knight	<a href="mailto:classR@mereworth.kent.sch.uk">classR@mereworth.kent.sch.uk</a>
Year 1 Miss Watts	<a href="mailto:class1@mereworth.kent.sch.uk">class1@mereworth.kent.sch.uk</a>
Year 2 Miss Ovenell	<a href="mailto:class2@mereworth.kent.sch.uk">class2@mereworth.kent.sch.uk</a>
Year 3 Mrs Delaney	<a href="mailto:class3@mereworth.kent.sch.uk">class3@mereworth.kent.sch.uk</a>
Year 4 Mrs Hearn/Mrs Macnab	<a href="mailto:class4@mereworth.kent.sch.uk">class4@mereworth.kent.sch.uk</a>
Year 5 Mrs Ford	<a href="mailto:class5@mereworth.kent.sch.uk">class5@mereworth.kent.sch.uk</a>
Year 6 Miss Maryon/Mrs Jones	<a href="mailto:class6@mereworth.kent.sch.uk">class6@mereworth.kent.sch.uk</a>

If you have an important 'on the day' message, then please either pass this to myself or Mrs Turnbull as we will be at the school gates each morning, or call the school office to leave a message that will be passed on to teachers/staff.

### **Drop off and collection times:**

Please see information below about drop off and collection times and the area of the school that you should use:

Year Group / Family	Drop off	Collection	Area of school
Year R	8.40-8.50am	3.00-3.10pm	EYFS gate/EYFS playground area
Year 1	8.50-9.00am	3.10-3.20pm	Main gate/small pedestrian gate for Year 1 outside area
Year 2	8.40-8.50am	3.00 3.10pm	Main gate/front playground
Year 3	8.50-9.00am	3.10-3.20pm	Main gate/front playground
Year 4	8.40-8.50am	3.00 3.10pm	Staff car park designated area
Year 5	8.50-9.00am	3.10-3.20pm	Staff car park designated area
Year 6	8.30-8.40am	3.15-3.20pm	Staff car park designated area / walk home to church
<b>FAMILY - siblings</b>	<b>If you have more than one child in the school, after dropping off your first child please go to the designated waiting area for your next child</b>		
<b>If you are a blue badge holder, please drop off and collect your child/ren at 8.30am and 3.20pm.</b>			

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### **School lunch:**

All Year R, Year 1 and Year 2 children are entitled to a universal free school meal. We will be operating hot meals again from the start of this term, and all children will eat their lunch in the school hall. Children who require a school lunch can request one during registration every morning (the normal procedure for ordering a school lunch). If your child is bringing in a packed lunch please ensure that this is in a named box/bag with cutlery e.g. a spoon for yogurt.

### **Wraparound care service:**

Our wraparound care service will be operating from Wednesday 2<sup>nd</sup> September, with Breakfast Club operating from 7.15am and After School Club until 6.00pm. If you would like your child to attend the Breakfast Club or After School Club or have questions about the service, please email **After School Club** [CAsc@mereworth.kent.sch.uk](mailto:CAsc@mereworth.kent.sch.uk) and **Breakfast Club** [CBreakfast@mereworth.kent.sch.uk](mailto:CBreakfast@mereworth.kent.sch.uk)

### **Parent Protocol information sheet for September 2020**

Please read this thoroughly as it covers all the main systems and procedures that we have put in place. We need the support of everyone, in order to minimise the risk of infection and safeguard the entire school community.

**Please also find attached my Head Teacher presentation that covers a range of information regarding reopening the school to all pupils.** You can also view information via the school website using the tabs: **Our Parents / Reopening Sep 2020.**

### **What children need to bring to school in the first week back:**

- **Wellies and waterproof jacket.** Wellies are to be brought in and left at school for the rest of the term, so that play can continue on the field throughout the year for KS2 classes, and for outdoor learning and or Forest School activities. As playtime will be outside in all weathers, your child must have a waterproof coat/jacket in school EVERY DAY. If it is not possible for a waterproof coat/jacket to be left at school for the entire term, it must be brought in daily in case of rain during the school day.
- **Named water bottle** to be brought to school each day. It must be taken home each night and thoroughly washed.
- **Healthy nut-free snack** for your child to eat at break time if you wish.
- **Sun hat** for the start of the term as children will be outside for breaktime and lunchtime/outside learning.
- **PE kit** to be kept in school for the whole term. This should include tracksuit bottoms and a warm top, in plain, dark colours. All PE lessons will take place outside.
- **Named pencil case**
- **Named school bag**

**Please ensure that all items including uniform, belonging to your child are clearly named.**

Please note that in line with current government guidance, Primary School children are not expected to wear a face mask to school.

I am really looking forward to seeing you all next week and welcoming your child back to school. I wish you all a lovely bank holiday weekend.

Yours sincerely,  
Miss Lavelle  
Head Teacher